

**MARQUETTE UNIVERSITY NROTC ALUMNUS OF THE YEAR &
YOUNG ALUMNUS OF THE YEAR GUIDELINES**

1. Purpose: To establish procedures which the Board of Directors of the Marquette NROTC Alumni & Friends Association, Inc. (A&FA) will use to select an Alumnus of the Year and a Young Alumnus of the Year.
2. Discussion: The Alumnus of the Year and the Young Alumnus of the Year will be awarded in order to honor and recognize individuals who have made significant contributions to their country through their active and reserve military service as well as their contributions to A&FA, the Seapower Leadership Association (SLA) and other community service organizations. The recipients will be recognized at the Marquette NROTC's Fall Ball. The procedures listed below will be the method used to determine the Alumnus of the Year and the Young Alumnus of the Year.
3. Action:
 - a. Eligibility:
 - 1) All nominees for both the Alumnus of the Year and the Young Alumnus of the Year must be graduates of the Marquette University NROTC Program and may only be selected one time for each of the awards.
 - 2) Nominees submitted during the first ten calendar years following their commissioning will be considered for the Young Alumnus of the Year. The year of commissioning is counted as the first calendar year following commissioning.
 - 3) Alumni who have been a Young Alumnus of the Year may also be selected as an Alumnus of the Year in the years after they are no longer eligible for the Young Alumnus of the Year award.
 - 4) Nominees may not currently be stationed or employed with Marquette University NROTC, nor may they be a currently serving A&FA officer, currently serving SLA officer, or on the convening A&FA Board of Directors.
 - b. Selection Criteria:
 - 1) It is important that nominees' overall contributions are considered when selecting recipients, since their individual contributions should serve as a model for current midshipmen.
 - 2) Nominees' military service records and civilian accomplishments should be considered, along with their contributions to A&FA, SLA, the Marquette University NROTC Unit and any military/veteran or other community service organizations. Nominations should address the following questions to assist in this evaluation:
 - In what ways has the candidate served the NROTC Unit and/or its alumni?
 - How has this service been of benefit?
 - Has this service been sustained over an extended period of time?
 - If not, has the service been strikingly innovative or substantially beneficial?
 - Is there breadth and/or depth to the candidate's involvement in volunteer service?
 - What are the recognized contributions made by this candidate that demonstrate a benefit to the larger community?
 - 3) Young Alumnus of the Year: It is recognized that the young alumnus award must be evaluated in a way that is commensurate with the experiences of a candidate during their first 10 years of service. Nominees should have completed their initial training and first tour of

duty. Military awards that recognize heroism or valor, exceptionally meritorious service, or outstanding achievement and other acts or services which are above and beyond what is normally expected, and which distinguish an individual or unit among those performing similar acts or services are significant inputs for consideration. In addition to such medals, nominators should include instances of candidates serving in billets with responsibilities above their rank or pay grade; duties beyond the scope of MOS/Designator; military letters of commendation or appreciation; difficult billets held, with strong performance; Navy “End of Tour” awards; letters of commendation or appreciation; post-graduate military and civilian schools and degrees earned (including any distinguished graduate recognition); service as an Marquette NROTC A&FA active member, committee member, class representative, officer or director; support to, and involvement as an officer or director for SLA; and personal or professional recognition received outside the military. In addition, please cite any community / charitable organization volunteer service, including for example: Scouting, Boys & Girls Clubs, Big Brothers & Sisters (or similar); church responsibilities, involvement in veteran service organizations; and challenging personal or family hardships overcome.

4. Procedures and Timeline:

- a. Nominees may be submitted by anyone who feels an alumnus’s contributions have exemplified what an Alumnus of the Year or a Young Alumnus of the Year should be.
- b. **Nominees must be submitted** on the following nomination form via email to A&FA at munrotcalumni@gmail.com **by 1 August** of each year so that the selections can be either awarded or announced at the Fall Ball later in that year.

NOTE: Nominations do not automatically roll over from one year to the next year. Therefore, nominators **must resubmit** their nominees who have not been selected for the awards in the past during each of the subsequent years that the nominators want their nominees to be considered for the awards.
- c. The Alumnus of the Year Award and the Young Alumnus of the Year Award will each be awarded to a maximum of one recipient for every year.
- d. If there are no suitable nominees for either award, the award without suitable nominees will be suspended until the following year.
- e. The A&FA Board of Directors will convene and compile a list of nominees in order to determine whether or not there will be a recipient for each award and who the recipients will be.
- f. The Chairman of the A&FA Board will be responsible for tallying the votes for Alumnus of the Year and for the Young Alumnus of the Year.
- g. The A&FA Board of Directors must come to a majority opinion as to who they believe is the best candidate for each award. Ties will be resolved by the Chairman of the A&FA Board.
- h. The **selections** must be made **by 1 September** to allow the recipients time to make their necessary travel arrangements.
- i. If a recipient, or a representative of the recipient, is unable to be present at the Fall Ball to accept the award, the A&FA presenter of the awards will announce the recipient at the Fall Ball and coordinate the presentation of the award to the absent recipient.
- j. The recipients will be considered the Alumnus of the Year and the Young Alumnus of the Year for the year of the Fall Ball. For example, the two individuals presented the awards at the 2017 Fall Ball are the 2017 Alumnus of the Year and the 2017 Young Alumnus of the Year.

Marquette University NROTC Alumnus or Young Alumnus of the Year Award

NOMINATION FORM

Date Nomination Submitted: _____ 20__

Nominee: Name _____ Rank: _____ Class of: _____

Mailing Address: _____ City: _____ State: ____ ZIP: _____

Phone #: (____) _____ E-Mail Address: _____

Alt Phone #: (____) _____ Alt E-Mail Address: _____

.....
Nominator: Name _____ Rank: _____ Class of: _____
(Include rank and class only if applicable)

Mailing Address: _____ City: _____ State: ____ ZIP: _____

Phone #: (____) _____ E-Mail Address: _____

Alt Phone #: (____) _____ Alt E-Mail Address: _____

Relationship with Nominee: -----
.....

Nominee contributions to MU NROTC Unit, Sea Power Library Association (SLA) or Marquette Alumni & Friends Association (A&FA):

Other nominee contributions to any military, Marquette University or other service organizations, and additional personal comments:

Nominee Military Service Record: Please begin a new page. **Use additional pages** for details on duty stations, deployments, combat action, awards, etc. (*Note: Nominees not selected in current year must be re-nominated in subsequent years in order to be reconsidered.*)