

**MARQUETTE UNIVERSITY NROTC ALUMNUS OF THE YEAR &
YOUNG ALUMNUS OF THE YEAR AWARD GUIDELINES**

1. Purpose: To establish procedures which the Board of Directors of the Marquette NROTC Alumni & Friends Association, Inc. (A&FA) will use to select an Alumnus of the Year and a Young Alumnus of the Year.
2. Discussion: The Alumnus of the Year and the Young Alumnus of the Year will be awarded in order to honor and recognize individuals who have made great contributions to their country through their active and reserve military service as well as their contributions to A&FA, the Seapower Library Association (SLA) and other community service organizations. The recipients will be recognized at the Marquette NROTC's Fall Ball. The procedures listed below will be the method used to determine the Alumnus of the Year and the Young Alumnus of the Year.
3. Action:
 - a. Eligibility:
 - 1) All nominees for both the Alumnus of the Year and the Young Alumnus of the Year must be graduates of the Marquette University NROTC Program and may only be selected one time for each of the awards.
 - 2) Nominees submitted during the first ten calendar years following their commissioning will be considered for the Young Alumnus of the Year. The year of commissioning is counted as the first calendar year following commissioning.
 - 3) Alumni who have been a Young Alumnus of the Year may also be selected as an Alumnus of the Year in the years after they are no longer eligible for the Young Alumnus of the Year award.
 - 4) Nominees may not currently be stationed or employed with Marquette University NROTC nor may they be on the convening A&FA Board of Directors.
 - b. Selection Criteria:
 - 1) It is important that nominees overall contributions are considered when selecting recipients, since their individual contributions should serve as a model for current midshipmen.
 - 2) Nominees' military service records and civilian accomplishments should be taken into account along with their contributions to A&FA, SLA, the Marquette University NROTC Unit and any military and other community service organizations.

c. Procedures and Timeline:

- 1) Nominees may be submitted by anyone who feels an alumnus's contributions have exemplified what an Alumnus of the Year or a Young Alumnus of the Year should be.
- 2) **Nominees must be submitted** on the following nomination form via email to A&FA at munrotcalumni@gmail.com **by 1 August** of each year so that the selections can be either awarded or announced at the Fall Ball later in that year.

NOTE: Nominations do not automatically roll over from one year to the next year. Therefore, nominators **must resubmit** their nominees who have not been selected for the awards in the past during each of the subsequent years that the nominators want their nominees to be considered for the awards.

- 3) The Alumnus of the Year Award and the Young Alumnus of the Year Award will each be awarded to a maximum of one recipient for every year.
- 4) If there are no suitable nominees for either award, the award without suitable nominees will be suspended until the following year.
- 5) The A&FA Board of Directors will convene and compile a list of nominees in order to determine whether or not there will be a recipient for each award and who the recipients will be.
- 6) The Chairman of the A&FA Board will be responsible for tallying the votes for Alumnus of the Year and for the Young Alumnus of the Year.
- 7) The A&FA Board of Directors must come to a majority opinion as to who they believe is the best candidate for each award. Ties will be resolved by the Chairman of the A&FA Board.
- 8) The **selections** must be made **by 1 September** to allow the recipients time to make their necessary travel arrangements.
- 9) If a recipient, or a representative of the recipient, is unable to be present at the Fall Ball to accept the award, the A&FA presenter of the awards will announce the recipient at the Fall Ball and coordinate the presentation of the award to the absent recipient.
- 10) The recipients will be considered the Alumnus of the Year and the Young Alumnus of the Year for the year of the Fall Ball. For example, the two individuals presented the awards at the 2012 Fall Ball are the 2012 Alumnus of the Year and the 2012 Young Alumnus of the Year.